

CIRCULAR LETTER
No. IMI-GR-01.01-2493 YEAR 2020

REGARDING

THE EXTENSION OF CIRCULAR LETTER
No. IMI-GR.01.01-2325 YEAR 2020
TEMPORARY PROHIBITION OF ENTRY TO THE TERRITORY OF THE REPUBLIC OF
INDONESIA FOR FOREIGNER
REGARDING THE PROCEDURES OF GRANTING THE ENTRY PERMIT FOR THE
HOLDERS OF EXPIRING ITAS/ITAP/IMK/VISA AGREEMENT/VISA

1. General

The Regulation of Minister of Law and Human Rights of the Republic of Indonesia number 11 of 2020 on Temporary Prohibition of Entry to the Territory of the Republic of Indonesia for Foreigner and the Circular Letter of Directorate General of Immigration number IMI-GR.01.01-2325 of 2020 dated April 2, 2020 on Temporary Prohibition of Entry to the Territory of the Republic of Indonesia for Foreigner, are all temporary policies and are enforced to prevent the spread of COVID-19, which continue to cause many casualties up to now.

In its practice, it turned out that alignment is still required to overcome the obstacles and hindrances in implementing and interpreting the Circular Letter dated April 2, 2020.

For that reason, it is considered important to issue a new Circular Letter to complete Circular Letter number IMI-GR.01.01-2325 of 2020 dated April 02, 2020 related to the number 5 letter (c), number 3 letter (a) and (b), and several things that haven't been regulated in the mentioned Circular Letter.

2. Scopes

- a. Procedures to grant entry permit for ITAP (Permanent Stay Permit) holders, workers or non-workers for family reunification, whose entry permit has expired and are currently abroad
- b. Procedures to grant entry permit for ITAS (Temporary Stay Permit) holders, workers or non-workers for family reunification, whose entry permit has expired and are currently abroad
- c. Procedures to reactivate through system for Approval/Telex Visa that expires after the COVID-19 pandemic is declared over by the authorities
- d. Procedures to reactivate through system for Visa that expires after the COVID-19 pandemic is declared over by the authorities
- e. Procedures of ITAS/ITAP extension, workers or non-workers, that has expired and currently in Indonesia

3. Basis

- a. The Regulation of Minister of Law and Human Rights of the Republic of Indonesia number 11 of 2020 on Temporary Prohibition of Entry to the Territory of the Republic of Indonesia for Foreigner
- b. Circular Letter of Directorate General of Immigration number IMI-GR.01.01-2325 of 2020 dated April 2, 2020 on Temporary Prohibition of Entry to the Territory of the Republic of Indonesia for Foreigner

4. Grant of Entry Permit

- a. For ITAS/ITAP holders, workers or non-workers and investors, for family reunification, whose entrance permit has expired and currently abroad
- b. For ITAP holders, workers or non non-workers and investors, for family reunification, whose entrance permit has expired

The procedures will be done as follow:

- 1) Immigration offices that is in charge of 7 immigration checkpoints, Soekarno-Hatta (Jakarta) checkpoint, Juanda (Surabaya) checkpoint, Ngurah Rai (Bali) checkpoint, Kualanam (Medan) checkpoint, Hang Nadim (Batam) checkpoint, and Citra Tritunas (Batam) checkpoint are given the authority to grant Force Majeure Stay Permit (Entry ITKT) in the form of hexagonal stamp without compromising the validity period of the IMK/ITAS/ITAP
- 2) Immigration officer and/or landing examiner officer to input every transaction of entry grant to the ITKT feature on the Crossing Application
- 3) This ITKT grant is not an automatic extension of ITAS/ITAP for workers, non-workers, or investors, considering the procedures of ITAS/ITAP extension requires a notification from the Ministry of Manpower or recommendation from Investment Coordinating Board

5. Immigration Officers and/or Landing Examiner Officer in Immigration Checkpoints:

- a. Process the entry of foreigners after they are going through a health check and are determined healthy to enter Indonesian territory by the port health quarantine officer
- b. The entry stamp is given after completing the requirement as regulated in number 5 letter (c) point (7) in Circular Letter number IMI-GR.01.01-2325 of 2020 dated April 2, 2020, stating:
 - i. A health certificate, as stated in article 3 paragraph (2) letter (a) in The Regulation of Minister of Law and Human Rights of the Republic of Indonesia number 11 of 2020, can be substituted with a fit-to-fly certificate issued by the authorities in origin countries
 - ii. Quarantine, as mandated in article 3 paragraph (2) letter (c) in The Regulation of Minister of Law and Human Rights of the Republic of Indonesia number 11 of 2020, can be interpreted that the foreigners, in point 2 (a-d) in this Circular Letter are willing to carry out quarantine independently at their own expenses under the surveillance of the health authorities of Indonesia.
- c. After the COVID-19 pandemic is declared over by the authority, give the entry stamp to foreigners who hold Visa that has been issued since January 1, 2020

- d. ITAS grant for foreign workers who hold Visa, as stated in letter (c), is done in appointed immigration checkpoints.
6. The reactivation of Approval/Telex Visa:
 - a. Reactivation will be done automatically through the system after the Covid-19 Pandemic is declared over by the authorized government body. This applies to all Approval/Telex Visas issued since January 1, 2020, Approval/Telex Visas that have expired, and those who have not taken the visa from the Indonesian representatives.
 - b. Reactivated Approval/Telex Visas are valid for 60 (sixty) days after the Covid-19 Pandemic has been declared over by the authorized government body;
 - c. For the holders of Approval/Telex Visa referred to in letter “a”, they still need to take the visa at the Indonesian Representative that they selected during the application process.
7. The reactivation of Visa:
 - a. Reactivation will be done automatically through the system after the Covid-19 Pandemic is declared over by the authorized government body. This applies to all visas issued since January 1, 2020 by the Indonesian Representatives through the SIMKIM application, visas that have expired, and visas that have not been used to travel to Indonesian territory;
 - b. Reactivated visas are valid for 90 (ninety) days after the Covid-19 Pandemic has been declared over by the authorized government body;
 - c. System based automatic reactivation cannot be done for visas issued by Indonesian Representatives that have not used the SIMKIM application.
8. For the guarantors of any Foreign Workers (TKA) whose issuance of Approval/Telex Visa or Visa for Foreign Workers are through the procedures referred in number 6 or 7, they must notify the Directorate General of Labor Placement and Working Opportunity Expansion Development, Ministry of Manpower regarding the arrival of the TKA.
9. For the guarantors of the Investor whose issuance of the Approval/Telex Visa or Visa for Investors are through the procedures referred in number 6 or 7, they must report the arrival of the investor to the Investment Coordinating Board.
10. Grant of Extension:
 - a. For ITAS/ITAP holders, workers or non-workers / Investors who are in Indonesia, their extension can be granted after the end of the Covid-19 Pandemic;
 - b. To extend the ITAS/ITAP, workers or non-workers / Investors, the guarantor is required to take care of the requirements, in the form of a notification from the Ministry of Manpower / recommendation from the Investment Coordinating Board.
 - c. The guarantor is also required to take care of the IMK for ITAP holders at the Immigration Office.
11. System:

- a. In order to support the accountability of this Circular Letter, the Immigration Crossing Application (APK) SIMKIM version 2 will provide new features, namely ITKT Entry, to input 4 (four) crossing transaction types as listed in point 4 a and b in this Circular Letter;
- b. Recapitulation of entry permits on the Force Majeure Stay Permit (ITKT) feature is reported on a monthly basis by the Directorate of Immigration Information Systems and Technology to the Director General of Immigration.

Thus to be carried out seriously.

Enacted in Jakarta
on May 6, 2020

The Director General of Immigration

Jhoni Ginting